**2019 Full Proposal - Risk Assessment Form**

**Organization Name:**

**Risk Identification Strategy and Planning**

In order to maximize the impact of your proposal, please identify any foreseeable risks and steps you can take to prevent the risk from occurring and an action plan to respond to risks that occur.

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| --- | --- | --- | --- |
| **Risk Description**  -Identify foreseeable risks for the project | **Probability and Severity of Risk to Occur (L,M,H)**  -Describe how this could impact grant deliverables | **Risk Mitigation Strategy**  -What actions will be taken to prevent or reduce this risk from occurring? | **Risk Contingency**  -If the risk occurs, what is “Plan B”? |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |

***\*\*\*EXAMPLE\*\*\****

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| --- | --- | --- | --- |
| ***Risk Description***  *-Identify actual or potential risks for the project* | ***Probability and Severity of Risk to Occur (L,M,H)***  *-Describe how this could impact grant deliverables* | ***Risk Mitigation Strategy***  *-What actions will be taken to prevent or reduce this risk from occurring?* | ***Risk Contingency***  *-If the risk occurs, what is “Plan B”?* |
| *1. Insufficient participation for the program to begin.* | *Medium – this won’t stop the grant from proceeding, but may create the need for a project extension.* | 1. *Identify all potential sources for program participants.* 2. *Create collateral as needed to communicate program.* 3. *Build collaborations with other organizations to support the identification of program participants.* | *If sufficient number of participants cannot be identified, we will need to either request an extension or defer the program start.* |